



LARAEC Executive Board

Minutes- Regular Meeting

Friday, January 18, 2019

1:30 – 4:00 PM

Burbank Adult School
3811 W Allan Avenue, Burbank 91505

Executive Board Members in		Point Person Team Members		Staff	
Emilio Urioste, Burbank USD	X	Yanira Chavez, BUSD		Lanzi Asturias, Project Director	X
Veronica Montes, Culver City USD	X	Elvis Carias, CCUSD	X	Michele Stiehl, Advisor	X
Dr. Robert Miller, LACCD	X	Dr. Adrienne Ann Mullen, LACCD	X	Justin Gorence, Advisor	X
Joseph Stark, Los Angeles USD	X	Men Le, LAUSD		Grace Ocampo, Budget Analyst	X
Alice Jacquez, Montebello USD	X	Philip Tenorio, MUSD	X	Vacant, Secretary	

1 Call to Order 1:45 PM	1.1 Pledge of Allegiance	Ms. Chardiet
	1.2 Approval of the Agenda Mr. Urioste moved to approve the agenda, Mr. Stark seconded. The board voted unanimously to approve the agenda.	Ms. Montes
	1.3 Approval of the Minutes Mr. Stark moved to approve the November 16 th regular meeting, the November 2 nd special meeting, and the December 7 th special meeting agendas, Ms. Montes seconded. The board voted unanimously to approve the minutes.	Ms. Montes
2 Public Comment	2.1 Public Speakers a. Two speakers – Susan Vargas and DeAnne Susino I. Susan Vargas was the first speaker. Ms. Vargas stated that she has been with the MUSD for 20 years, has served as a teacher, and is currently a lead counselor for Montebello Adult School. She wanted to share the changes that have transpired in the past 1½ years. She said that currently Montebello Adult School serves 6,000+ students and that it had a graduating class of 117 students last year. Ms. Vargas stated that Montebello Adult School has grown their CTE programs and that it is also a testing center for HiSet and offers a free HiSet prep course in both English and in Spanish. Ms. Vargas stated that this has allowed many individuals to achieve a High School Equivalency Certificate despite their busy lifestyles. Ms. Vargas also stated that since adopting the program ASAP, she has observed that teachers have been inputting and updating student data more often making the data for classes solid, transparent and consistent. Ms. Vargas shared that her and her colleagues have been made aware of possible changes in funding and feel disheartened at the possibility that they may need to cut back resources and programs they feel enrich their community. She asked the board to reconsider making any financial cutbacks and pointed out that as educators, they know firsthand how important programs like these are and how they can help change the course of certain lives. II. DeAnne Susino was the second speaker. Ms. Susino shared that she has been a high school teacher for Montebello Adult School for about 23 years. She grew up in the city of Montebello and three generations of her family have graduated from Montebello schools. Ms. Susino shared that she has been attending LARAEC meetings	Susan Vargas & DeAnne Susino

	<p>since their inception and has witnessed the changes that have been made. She stated that she is aware of the potential five district members currently have to work together and pave the way for their continued growth. Ms. Susino sighted the GradPoint online course program (piloted last year and currently up and running) as an example of the growth that needs to continue. Ms. Susino stated that when students learn about this digital option, they are more motivated and excited to attend class every day and complete their courses sooner and with better grades. She stated that dynamic programs such as these must continue to be offered and that they need the funding to do so. Ms. Susino also spoke about their third annual CTE fair which Justin Gorence and Michele Stiehl attended. She said that approximately 200 K12 high school students who did not know anything about Adult Ed were bused to the fair and were able to see what they have to offer. She shared that they had community college and university representatives, immigration information, a voter registration table, and that Slawson Occupational Center had joined them for the third year providing demonstrations of their electrician program. Ms. Susino shared that over the past several years they have taken approximately 250 students on tours of LAUSD Slawson Occupational Center and LA Trade Tech. She said that several of her former students who graduated last year are currently in CTE programs at Slawson Center and that she wants to continue offering these trips and needs the funding to do so. Ms. Susino stated that the executive board will soon decide on a funding formula that will affect them all. She asked that they consider that Montebello serves 22 sites that need repair and technology improvements. She said that programs are growing and thriving and that they are building on this momentum as they plan for the future. Ms. Susino said that her digital lab has grown so much that she now runs the program in two separate classrooms simultaneously. She said that she runs back and forth between the two classrooms and that if a student needs help, she has them text her. Ms. Susino said that funding is needed to meet this demand. She stated that the function of LARAEC should be to help each other, support each other and have each other's back. Ms. Susino asked that LARAEC have their backs as they continue building on their strengths. She invited them to come to their campus and meet their students and staff and see who they are and what they do.</p>	
<p>3 Program Updates</p>	<p>3.1 Innovation and Best Practices</p> <p>a. LACCD: Strengthening Working Families</p> <p>I. Mr. Marriott shared that Strengthening Working Families came out of the work of their president who saw that LAVC was the only community college campus that had a family resource center and unique workforce trainings in the state of CA. It started with a grant that they are now institutionalizing through Adult Ed non-credit. Mr. Marriott shared that they embedded a licensed marriage/family therapist into the training because they found that many of the challenges that arose came from Maslow's hierarchy of needs. He said they found that often their staff was not trained to address these needs. This therapist now speaks at all academies about said needs, relationships, stress, families, and pressures that students may face. This gives students the language and comfort level to talk about what they may be experiencing. Mr. Marriott said that they found that when these needs are addressed, education goals are more attainable as well as meaningful employment. He stated that</p>	<p>Dr. Doug Marriott & Director Marni Roosevelt</p>

we need to think about serving populations in greater need (e.g. homeless students, students with small children) and that this entails more than just course work. Mr. Marriott feel this group needs a warm hand off once they have completed a training.

II. Mr. Marriott spoke about the trainings LAVC offers and that he found that a short 3-week training program promising a job interview was more realistic for individuals who might be dislocated workers or who are unemployed (vs. a 1+ year program requiring a certain number of units). He also mentioned other trainings LAVC offers including: Nurse Academy (5 weeks), Transportation Academy (which has trained over 1600 bus operators for METRO), Nurse Academy (5 weeks), Manufacturing Academy which works with the San Fernando NTMA Chapter (6 weeks; employers interview graduates after completion and there is a 90% placement), Biotech Academy, and Human Resources Assistant Academy.

III. Ms. Roosevelt noted that nationally, 30% of college students have small children (LAVC's percentage is 29%). She stated that they have observed that students who are parents just seemed overwhelmed and that it not only had to do with child care but also with the daily logistics involved with being a parent. Ms. Roosevelt said that addressing these needs also means that their program has grown and has reached out to the community. She mentioned that they never turn anyone away who is in need even if they are not a student because they hope that they will eventually take a non-credit class and transition into the college. Ms. Roosevelt also noted that they loosely define what a parent is or who may need family support because they have found that sometimes students are helping to raise a child or may be caring for elderly parents. Ms. Roosevelt also stated that currently they refer out for social services but that the dream is to one day have them available on campus. She said that they just received funding to hire a social worker and that this person will work closely and individually with everyone that expresses a need and begin collecting data from surveys.

IV. Funding – All grant funded.

V. Data – (slide provided). Ms. Roosevelt stated that it is currently difficult to gather data because this group is inconsistent (they come, and they go). Ms. Roosevelt noted some some of their resources: (1) Office of Institutional Research, (2) Institute for Women's Policy Research, (3) Endicott College, and (4) intake forms (also need for funding).

VI. Program Resources: social services, holistic needs, food pantry, food/security, housing/security, helping hands (free baby/children clothes), study lounge, child care center, after school child care, human services academy, tool kit on their website to help other campuses get started with offering similar services.

3.2 LARAEC Office Updates

a. Status Report on LARAEC's 2018-19 Annual Plan

I. Ms. Stiehl provided a status report on various consortium and LARAEC office projects in pie chart and spreadsheet form (pg.29). She explained each stage of completion being presented and noted that the information included notes on what still needs to be done.

II. Mr. Gorence then went through some of the 2018-19 annual plan, noting specific examples and their stages. He also spoke a bit about items they'd like to measure with surveys. There was some

Justin
Gorence &
Michele
Stiehl

confusion regarding color codes in the visuals provided and Ms. Stiehl gave a clarification.

b. Status Report on Marketing Plan

I. Ms. Stiehl next gave an update on their Marketing Plan and noted it was an initial plan. She stated that they have taken baby steps towards researching some marketing options the board had asked them to look into (i.e. bus ads, radio/print ads). Ms. Stiehl shared that they are currently very much in conference mode and haven't gotten too far on other projects. She said that items currently in progress, or nearly done, are items specifically related to the conference such as the innovation awards, nomination forms, setting up e-conference, working on the website and, creating social media links. She noted they'd like to promote the last two things during the conference. Ms. Stiehl also shared that the LARAEC road show is currently in the beginning stages as well. She said that this would help promote LARAEC and the programs in all five-member districts.

II. Mr. Gorence next pointed to a specific pie chart and noted that it was related to the Governance Research that had been presented months ago. He said they are still putting finishing touches on that and are following up to vet the research, conduct follow up conversations, and fact check. He said they are looking forward to presenting the research at the CCAA conference.

III. Ms. Stiehl shared that they had also added other projects and their initial review of their 3-year plan in the spreadsheet section as they felt these were important.

IV. Ms. Montes asked what they can do as an executive board to support them and help move items along. Mr. Asturias stepped in and said that it would be tremendously helpful if they would be able to focus on one or two projects at a time. He said that prioritizing projects would help create efficiency. Mr. Asturias also shared that it was an eye-opening experience to look at the items in the format presented. He asked that the board help them improve the format by offering suggestions if they had them. Mr. Stark asked how they can provide guidance to help them strike a balance. He noted that they have a lot on their plate and that they should look at areas that may require more resources. Mr. Stark added that at some point they may need to have a realistic conversation and determine what can be accomplished and what areas may require more help. Ms. Montes added that tasks that should be prioritized are those that facilitate collaboration among all or most of the board members.

V. Ms. Jacques suggested a summit as a possible way the board can meet, prioritize items and identify the hot topics. She noted that when staff give presentations, the board gives suggestions but does not really guide them. Mr. Stark responded saying he liked the thinking behind that and liked what his colleagues had shared and also asked the staff to think about what is going to work for them. He wondered what they see as the mechanisms, processes, or structures that should be considered. Mr. Stark also said that their annual review can also be an opportunity for the board to identify which projects take priority and to be more realistic with timelines. Mr. Asturias shared that they have indeed identified a number of issues they would like to share with the board and that some projects do require additional resources. He noted that although the staff is fearless and are willing to take on any task, there are

	<p>projects that require specialized types of resources and expertise that may require outsourcing.</p>	
	<p>3.3 Budget</p> <p>a. Upcoming CAEP and Data and Accountability</p> <p>I. Ms. Ocampo began by noting that the FY 2019 Q1 CAEP Progress and Expense Report included corrective actions and that the 15% target had not been met for Q1. She also stated that the funds covering the period of June 1, 2016 - September 30, 2018 in the Data and Accountability Expense Report must be spent by the end of this fiscal year which is on June 30, 2019 (reports found on pgs. 34-35). Ms. Ocampo then went through important upcoming due dates (slides provided).</p> <p>b. Consortium Carry-Over and Data and Accountability</p> <p>I. Ms. Ocampo then spoke about the three-year historical carry-over for LARAEC which consists of three fiscal years commencing from 2015-16, 2016-17, and 2017-18. She said that the allocations, ending balances, totally budget and percent of carry-over are all listed for each year by district. Ms. Ocampo then went through the chart sighting examples for clarification (pg. 36).</p> <p>c. Overview of the Governor’s Proposed 2019-20 Budget</p> <p>I. Ms. Ocampo then stated that the Governor had recently released the budget. She said that for the CA Adult Ed program had an \$80 million increase. She stated that the preliminary allocation for fiscal year 2019-20 and 2020-21 will be released by February 28, 2019.</p> <p>II. Ms. Montes requested clarification regarding two lines found on the reporting form (“hours of instruction by program area” and leveraged funds.”). Ms. Ocampo informed her that there are two areas they need information from. The first being the hours of instruction for the seven program areas. The second being all costs related to the operation of Adult Ed including expenditures in the program as well as other revenues and resources such as grants, in-kind donations etc.</p> <p>III. Mr. Asturias then added that they have had a number of webinars where they have shared this information with the rest of the point-person team and are also going to have a discussion on these items at their next point-person team meeting on January 23, 2019.</p> <p>IV. Mr. Stark then had a comment regarding the consortium carry-over. He wondered if it would be possible to obtain a report from LACCD showing what they are projecting this year in terms of carry-over and what their spending plan is moving forward. He noted that there has been a significant amount of money being carried over in the last three-year period. Dr. Miller stated that this is a reasonable request. Ms. Montes wondered if there would be any reason why any other agency wouldn’t provide the same thing implying that Mr. Stark was singling out LACCD. Mr. Stark clarified that it simply had to do with the amount of carry-over. Dr. Miller responded by stating that he believed it had to do with a lack of journal vouchers, timing issues and transfers. Dr. Miller stated that rather than debate the topic at this meeting, he would like to get the true numbers. He added that part of this had to do with the amount of time it took to gear up their Adult Ed programs using the new LARAEC model. He stated that they would bring further clarity to the next meeting or that they would be happy to participate in a special meeting that specifically looks at the budget allocation model. Dr.</p>	<p>Grace Ocampo</p>

	<p>Mullen noted that they are allowed to spend money over a period of time and do not have to spend money in one calendar year. Dr. Miller added that they are trying to make more thoughtful decisions regarding spending. Ms. Montes had further questions regarding balances from 2016-17 but Dr. Mullen stated that she would like to refrain from answering any more questions until she had a more in-depth look at the numbers. Mr. Urioste noted that he liked what Dr. Miller had said regarding spending money in a thoughtful manner and that overall, he feels they are hitting a good trend. He added that he thinks it is important to look at the perspective carry-over in the three-year period.</p>	
	<p>3.4 Professional Development a. Status Report on Professional Development Framework I. Justin Gorence referred to Adrienne Ann Mullen to deliver the status report. Dr. Mullen began by informing everyone that the Counseling Collaborative Group (formerly the Counseling SME) will need to reschedule their meeting set for January 24, 2019 to a later date in February as not all district members are able to attend. She said the meeting will go over the student educational plan, the development of the plan and how the roll-out will look. Dr. Mullen also stated that they are going to bring in more community college non-credit counselors that work with Adult Ed into the group. She also stated that Dr. Marriott and Laura Perez are working with their partner schools to develop articulation plans which are moving at various rates across their district. She also stated that PD surveys have been completed and focus areas have been identified. Dr. Mullen will provide a more detailed report once they meet in February.</p>	<p>Dr. Adrienne Ann Mullen</p>
	<p>3.5 Policy and Legislation a. State Program’s New Name – California Adult Education Program (CAEP) I. Mr. Carias reported that the state office has changed their name from Adult Education Block Grant (AEBG) to California Adult Education Program (CAEP).</p>	<p>Elvis Carias</p>
	<p>3.6 Data and Accountability Workgroup Updates I. Mr. Carias spoke about the Data and Accountability Workgroup that met in November. He stated that all five districts had been represented by members. Mr. Carias said that one of their objectives was to come up with definitions. He then referred to his handout. He stated that they had a healthy discussion and learned a lot about each other. He noted that he has included some notes and information in regard to what each district has to offer. Mr. Carias also stated that they worked on trying to define the barriers of employment and that it was also a very healthy conversation. Mr. Carias said that he has begun to think about how they can measure success in terms of hours, student averages, and self-reported certificates. He stated that he is going to try to use the DNA workgroup to present tools that may be usable in the future. He believes their next meeting is on February 14, 2019. II. Dr. Miller wondered if the chart that was presented to them will be completed in a more comprehensive way since he noticed that some areas were missing. Mr. Carias explained why some of this information was pending and said he hopes it will be completed by their next meeting. III. Add Text here The second line should line up so you do not have to hit tab at the end of each line to make things square.</p>	<p>Elvis Carias</p>

	<p>IV. When you hit enter at the end of this line it should auto format the next bullet.</p>	
	<p>3.7 Three-Year Plan (2019-2022) Activities Update</p> <p>I. Dr. Mullen stated that their three-year planning was scheduled to begin as an innovation lab on January 25th, 2019 but three of the executive board members were not available therefore it will need to be rescheduled. Dr. Mullen feels it is an important meeting that should have as many board members present as possible because what they identify at this lab will be the priorities that they go through with the action planning teams. She clarified that the action planning teams will be made up of the faculty, staff and administrators each district identifies. The new date will be on February 15th, 2019 which is the same date as the next regular meeting at VDK. She would like to have the innovation lab in the morning (9:30-12:30 PM) followed by their open meeting (1:30-4:30 PM). This date also works for their consultant. All board members checked their calendars and were free to attend on February 15th. This date was locked down.</p> <p>Dr. Mullen also spoke about the action teams' plan and the dates they will be meeting after the innovation lab (February 22, March 1st and March 8th). She stated that they will bring all their work and present it at the summit on March 15th (at VDK). This will then give them another month before they have to approve it. She stated that she wants to have enough time between March 15th and April 12th to share the information with each district's appropriate shareholders and then bring this back to LARAEC for endorsement. It is due to the state in May. Dr. Mullen also wanted to figure out an April meeting date that does not conflict with any district's Spring Break.</p>	
	<p>3.8 LARAEC Conference Updates</p> <p>I. Both Men Le and Sofia Mayoral were unable to attend the meeting so Michele Stiehl presented the updates. Ms. Stiehl stated that all planning is moving forward and that their next conference planning meeting will be held sometime the following week. She shared that all posters are ready to be delivered to school sites and that this year instead of flyers, they will have a bookmark which will include conference information as well as a QR code that you can scan to access that information as well. Ms. Stiehl shared their new logo and also shared their new conference management tool SCHED. She mentioned that last year they used Guidebook but that there wasn't very much engagement and that it required you to download something on your phone making it less straightforward. Ms. Stiehl said that this year they really want to promote going to a digital conference and want to encourage attendees to bring their devices. She shared that they will have charging stations available for use.</p> <p>Ms. Stiehl also stated that before their break they had locked down speakers and that they have confirmed speakers from all member districts. She also shared that they have reached out to all the classic California PD groups and have someone from these organizations speaking as well. Ms. Stiehl then gave a quick tour of the SCHED website sharing some of the features and highlighted its ease and clarity. She then showed everyone how simple it is to access SCHED on their phones.</p>	

	<p>Ms. Stiehl shared that they expect to have 500 attendees at the conference. She also shared that the SCHED tool only cost \$250 after she called and asked for a discount (\$500 is the standard price for 500 attendees). She noted that it cost a lot less than Guidebook which was \$1700 for 500 attendees.</p>	
<p>4 Informational Items</p>	<p>4.1 Information Items</p> <p>a. Point Persons Team on Recommendations Relating to MUSD Funding as Discussed at Special Meeting (12/07/18)</p> <p>I. Mr. Asturias shared that during a special meeting held on December 7th, 2018, the executive board directed Mr. Asturias and the point person teams to meet with representatives from MUSD in hopes of developing recommendations to address funding. This meeting took place on January 16th, 2019 and although a robust discussion took place, they currently do not have specific recommendations developed yet. Mr. Asturias shared that they are planning to continue this conversation and will have another meeting on January 23rd, 2019. He hopes to have specific recommendations ready to present during the next regular meeting scheduled for February 15th, 2019.</p> <p>b. Special Meetings</p> <p>I. Ms. Montes stated that so far, they have had two special meetings: one on governance held in November and one on funding held in December. She questioned if the board feels they need a follow-up special meeting on governance or if they feel this research can be presented at a regular meeting. She said that the LARAEC office staff had been asked to look at the research they had conducted and to return with some practices they learned from conducting said research. Mr. Stark stated that he didn't feel this required a special meeting and the rest of the board agreed. Ms. Montes then stated that she will work with Mr. Asturias and figure out what he will need to present at a future regular meeting.</p> <p>II. Ms. Montes then asked the same question regarding funding and noted that the team had done a great job presenting research. Ms. Montes stated that when they walked away from that meeting, each of them had agreed that they would go back to their respective agencies and speak with their fiscal people and come back with the items that would need to be discussed. Dr. Miller stated that either way he would like more time to thoroughly interrogate the topic. He stated that he was not sure he fully agreed with the way things were characterized in the recap and that he wasn't sure if certain decisions were actually made. Mr. Stark shared that in his opinion, he felt that they can address both governance and funding through their regular meeting structure. Mr. Stark added that he felt there are some items he believes to be timely and important. He stated that due to their busy schedules and amount of material they must review, key items should be identified and prioritized. Mr. Stark added that he feels the student-based funding formula is a critical area to address in LAUSD's perspective. He stated that he doesn't want them to lose momentum and only have a robust discussion with no real follow-up or agreement on what the next steps are. Ms. Montes stated that during the next regular meeting they will begin the discussion with LAUSD's proposal and then determine whether that conversation continues at the next regular meeting or continues at a special meeting. Mr. Stark agreed this was fair.</p> <p>c. LAUSD Proposed LARAEC Funding Formula Discussion</p>	<p>Lanzi Asturias</p> <p>Veronica Montes</p>

I. Mr. Stark wanted to preface the presentation and emphasize discussion. He agreed that there had not been any agreements made at the December 7th meeting, but did feel there had been some consensus on key concepts and topics. Mr. Stark said there is no intent on pushing a particular formula or action item but to look at some possibilities on what a student-based formula might look like. He stated he would like to keep this discussion going. Mr. Stark then presented LAUSD staff Laura Chardiet and Carlos Rodriguez who then conducted the presentation.

I. Ms. Chardiet began by stating the reasons why establishing a formula is important. She said that adopting a funding formula will: (1) provide an equitable distribution, (2) establish fiscal stability and create clarity in budget development, (3) ensure that resources are allocated based on student need, and (4) will drive innovation and student success. Ms. Chardiet said that the framework they are proposing is inspired by the CA Community College Student-based Success Formula and LCFF (proposal was shown on slides but differs from what is found on pg. 40).

II. Mr. Rodriguez then provided some numbers so as to see how the formula would work (visual provided). Ms. Chardiet wanted to highlight that this is a framework and that certain sections could be adjusted manually to create the funding formula. She said the board could decide how things are weighted.

III. Dr. Miller next shared that he was recently at a State Budget meeting in Sacramento and that it had been said that currently the student-funded formula is too complex and that the data that is being reported is not necessarily accurate. His point was that counting widgets and trusting all the data is going to be a problem particularly for the smaller colleges/districts. He ended by sighting an example that showed that it is very easy to get backlogs unless they are considering allowing students to self-verify. Dr. Miller felt that validating through some kind of system will take a lot of time and be costly.

IV. Mr. Stark appreciated Dr. Miller's comments but felt that a distinction needed to be made between the accountability measures happening at the community college level versus what has been in place in the Adult Ed side for many years. Ms. Chardiet added that they have received about \$90 million in federal funds in the past 5 years based on validated data. Ms. Montes added that if they are going to use a data system, TE is the logical place to go since they are currently using that system. She added that she is not a proponent of self-reported data and that when the percentage is just on total number, it misses effectiveness allowing the bigger districts to always outdo the smaller districts in terms of money received. Dr. Mullen added that it concerns her when self-reported data is a driver to a percentage distribution. Mr. Urioste next stated that he is going to need time to go through the report and believes that they need a follow-up special meeting regarding funding distribution because they need to hear what came out of each district's meeting held with their superintendents. Ms. Jacquez commented that she does not recall there being a consensus in wanting to use a student-based formula and that she has a problem when Mr. Stark is stating that there had been a consensus.

V. Mr. Stark responded by saying that the purpose of this presentation was to further the conversation, not to put words in anyone's mouth or push an agenda. He reminded everyone that

Laura
Chardiet
and Carlos
Rodriguez

	<p>LARAEC staff had conducted interviews with each of the five executives and that he is only sighting the key themes that came out of those interviews as well as what was presented to the board. Mr. Stark continued by saying that from his perspective a student-based formula was something that was of interest to the board. He stated that no agreements were made on December 7th but that key themes did arise. Mr. Stark said that he hopes the board will continue to talk about it, ask questions or counter but that at a certain point he just wants to advocate for a formula that benefits the program and their students. Mr. Stark stated that whether they like it or not, the state has forced them into a situation where they have to in some ways competes for resources. He said he would rather agree on an equitable formula they all feel is fair versus having to fight for new money when it comes in. Mr. Stark stated that this is an issue that LAUSD is going to continue to bring forward and that he is happy to meet on a Saturday if needed.</p> <p>VI. Dr. Miller agreed that this is a serious matter that needs to be addressed and that he would also be willing to work on a Saturday to continue the conversation. He also stated that there are other LACCD resources that might be helpful in this conversation (i.e. Dr. Corner’s input). Dr. Miller also sighted a sentence that made him nervous to have in writing regarding what would happen if this formula was not approved (pg. 39). He also said that he was under the impression that there would be point persons who would develop a variety of recommendations to set off a conversation. He encouraged this conversation to continue and said that outside help and/or consultants might want to be considered.</p> <p>VII. Dr. Mullen pointed out that each district receives a large amount of money for Data and Accountability to do e-testing and that this money sunsets in June 2019. She said she feels it would be helpful for each district to bring back a report showing where they are at with this testing because it is important to see what that roll out would look like. She suggested adding this as an agenda item once districts have been given enough time and perhaps a framework to provide this report. Ms. Jacquez agreed with Dr. Mullen’s point and appreciated the comment.</p> <p>VIII. Ms. Montes summarized by saying that a special meeting will be needed and that members should come back with questions about the research, information from their own district, and/or proposals if applicable. Mr. Urioste responded by saying that he wants this special meeting to remain focused on a funding formula and not move into other subjects or specifically focus on just one district.</p> <p>IX. Ms. Montes stated that she will work with Mr. Asturias to put together some possible dates for the special meeting. She asked if the board would seriously consider a Saturday. The board all agreed that they would if this was the best date.</p>	
<p>5 Board Member Reports</p>	<p>LAUSD:</p> <p>a. Member report not given at this meeting.</p>	<p>Mr. Stark</p>
	<p>BUSD:</p> <p>a. Member report not given at this meeting.</p>	<p>Mr Urioste</p>
	<p>LACCD:</p> <p>a. Member report not given at this meeting.</p>	<p>Dr. Miller</p>

	MUSD: a. Member report not given at this meeting.	Ms. Jacquez
	CCUSD: a. Member report not given at this meeting.	Ms Montes
6 Action Items	No Action Items	
7 Consent Agenda	No Consent Items	
8	Announcements Next meeting February 15th, 2019 at 1:30 PM at VDK	
	Ms. Montes adjourned the meeting at 4:14 PM .	