

LOS ANGELES REGIONAL ADULT EDUCATION CONSORTIUM (LARAEC)

OPEN MEETING

Friday, March 18, 2016
1:00 p.m. – 3:00 p.m.
East Los Angeles College
1301 Avenida Cesar Chavez
Monterey Park, CA 91754

The following executive committee members were present:

Donna Brashear	Los Angeles Unified School District (LAUSD)
Kathy Brendzal	Montebello Unified School District (MUSD)
Marvin Martinez	Los Angeles Community College District (LACCD)
Veronica Montez	Culver City Unified School District (CCUSD)
Emilio Urioste	Burbank Unified School District (BUSD)

OPENING:

Mr. Marvin Martinez welcomed the committee and attendees to East Los Angeles College. He also reported that the new lead for LAUSD is Ms. Donna Brashear.

Mr. Marvin Martinez called the meeting to order at 1:06 p.m.

PLEDGE OF ALLEGIANCE:

Ms. Veronica Montes led the Pledge of Allegiance.

APPROVAL OF MINUTES:

M/S/P (Brendzal/Montez) to approve the minutes of February 19, 2016, as presented (motion passed unanimously).

REPORTS:

- **Update on Consortia Regional Comprehensive Plan Implementation:** Joe Stark, LAUSD/Point Person Team, gave a brief update on the LAREAC workgroups on behalf of the Point Person Team. He reviewed a Power Point presentation titled, *Executive Team Update*. The team continues to work on implementing the Regional Comprehensive Plan. The following was reviewed.

Statement of Work CTE: J. Stark reviewed the *Statement of Work CTE*, which focuses on 1) Career Pathways Development and Alignment, 2) Course Articulation for at least Six Career Pathways, and 3) Develop Pre-apprenticeship Programs

Selected Industry Sectors: The team choose two career pathways per sub region from the following eight industry sectors: 1) Building and Construction Trades, 2) Business and Finance, 3) Energy, Environment and Utilities, 4) Health Science and Medical Technology, 5) Hospitality, Tourism and Recreation, 6) Information and Communication Technologies, 7) Public Service, and 8) Transportation. These sectors include the career pathways that encompass occupations with the highest employment potential. Next year they will include widening the net to include more industry sectors.

Three LAREAC Regions: The team has identified courses and certificates offered at each of its locations. With this information, the workgroup will create geographically based career pathways and the goal is to facilitate seamless transitions between schools. Articulation agreements will be pursued to bridge the transition between the K-12s and the community colleges. He reviewed the Three LAREAC Regions that have been created.

Statement of Work Counseling: This was a major focus of the team in the regional planning, to develop an individualized student plan. The workgroup will evaluate the best approaches to collecting the necessary information from the time the student first makes contact. There next meeting has been scheduled for April 13, 2016. There was an orientation held recently for the CTE and Counseling Workgroups.

Workgroups: The team identified seven workgroups for implementation of the regional plan however, at this time the focus is only on the following three: 1) ESL, Citizenship, and VESL, 2) CTE, and 3) Counseling. The team will continue to work with the remaining four workgroups for the 2016-17 school year.

RCP Potential Pilots: J. Stark briefly outlined the following potential pilot programs, as well as which districts would be implementing them; ESL Pilot Programs, ABE English Pilot Programs, ABE Math Pilot Programs, CTE Pilot Programs, ASE Pilot Programs, and Counseling Pilot Programs.

Changes for Yearly Plan: Subsequent to the agreement on funding and governance, the Point Person Team made a minor change that has been approved by the Executive Board to the deliverables that were due last November. The change was to item seven, *How did you arrive at the decision-making model?* It was changed to read as follows, ***“This decision making process was reached at an open meeting. The voting structure was reached with a unanimous vote”***.

Organization Chart: The following change to the organizational chart was also made. The team recommended a more simplified version of the original chart to enhance clarity. The LAREAC Executive Team and Advisory Team were eliminated, as they were not being used. It was noted that there is representation from each district at the various workgroups. This is where direct input is derived from. The Ad Hoc Committees will be made available to evaluate particular topics and could include community members.

Curriculum Alignment: ESL Curriculum Alignment for levels 1-4 has been completed and work on levels 5-6 is in progress. Assessment alignment and integration is in the planning stages. Other workgroups at this time are CTE and Counseling and the team will be implementing additional workgroups for the upcoming school year.

Data Warehouse: One of the items the team discussed is a data warehouse. It would be used by the districts to upload their data because the consortia does need to report outcomes. There was a data warehouse meeting with representatives from the five districts to start the planning for this data warehouse, it is a work in progress.

Questions/Discussion

D. Brashear asked for clarification on why only six of the eight career pathways are mentioned. J. Stark noted that eight of the fifteen were left on the table but looking at six to implement sooner. The Point Person Team decided to make this recommendation to the Executive Board, in order to help front load their work in selecting pathways that are in demand so that the workgroup did not have to start from the beginning. The team is open to look at other areas as well but will currently be focusing on the six pathways.

E. Urioste noted he liked the map on the three LARAEC regions and requested having a presentation given at a future open meeting regarding discussions and plans being made regionally between the K-12s and the community colleges.

M. Martinez inquired on when counseling will be integrated with the other groups. J. Stark responded that it is a major theme and in previous planning processes, the common thread in the workgroups has always been counseling. The goal is to make a seamless pathway. D. Brashear added that what is currently happening in that group is they are building the foundations so that when they are ready to integrate it will all be ready.

E. Urioste noted he was very excited about the work that has been done by the ESL teachers to create a uniform curriculum but is concerned about when the community college ESL teachers will be brought to the table because that is a huge missing piece. It was noted that LACCD has been actively participating and the next step would have them look at what has been produced by the K-12s. L Asturias added that the point person from LACCD, Adrienne Ann Mullen, has been working on bringing community college ESL faculty to meet with the existing workgroup. D. Brashear clarified that plan has always been to align K-12 curriculum first and then bring in the community colleges.

The Executive Board thanked the Point Persons Team for all their dedicated hard work.

PUBLIC COMMENT: None.

ACTION ITEMS: None.

CLOSING: M/S/P (Brashear/Brendzal) to adjourn the meeting at 1:33 p.m.