

**Los Angeles Regional Adult Education Consortium  
Special Open Meeting**

Los Angeles Unified School District  
333 S. Beaudry Ave., Board Room  
Los Angeles, CA 90017  
Friday, January 29, 2016  
1:00 p.m. – 3:00 p.m.

Minutes

Executive Committee Members in attendance: Emilio Urioste, Burbank USD  
Veronica Montes, Culver City USD  
Michael Romero, Los Angeles USD  
Marvin Martinez, Los Angeles CCD  
Kathy Brendzal, Montebello USD

- I. Meeting was called to order by Veronica Montes at 1:15 p.m. Jefferson Crain was on call by telephone for any Robert’s Rules of Order questions. For anyone interested in making a Public Comment, please see Sean.
- II. Pledge of Allegiance was led by Kathy Brendzal
- III. Approval of minutes:
  - a. October 16 / Open Public meeting - Ms. Montes called for any corrections to minutes. No corrections presented. Call for approval of minutes. No objections.
  - b. October 23 / Special Public meeting – Ms. Montes called for any corrections to minutes. No correction presented. Motion for approval was made by Emilio Urioste and seconded by Kathy Brendzal. Vote called. Marvin Martinez abstained as he was not present at that meeting. All others approved motion.
- IV. Plans for Consortia Funding – Thematic Funds Distribution
  - There was a review of October 16 meeting in Montebello and Arbitration [sic] [recte mediation] meeting on December 1 where it was agreed that each district would create a thematic plan for those funds. Today, each member will present their Thematic Funding Plan for review.
    1. Burbank USD/Emilio Urioste: The Consortium Funding Proposal is based on most recent meeting held with LAUSD Superintendent King and LACCD Chancellor Rodriguez for \$700K non-MOE funds. A description of proposal and justification for dollar allocation is provided in handout. The breakdown of funding proposal is into 7 distinct areas. All of these are tied to Regional Consortia Plan (RCP) with rationale and expected cost shown. The grid also identifies needed and existing: personnel, resources, and technology.
    2. Culver City USD/Veronica Montes: Culver City’s themes are all aligned with RCP. They also refer to proposal from January 14 mediator meeting with King and Rodriguez. All themes are listed on handout but Culver City will not allot money at this time to 1) Assessment for this year but will do so going forward; 2) CTE as their proximity to local community college allows them to refer students; 3) Data and Accountability until a data system is identified by LARAEC. Their \$400,000 will be distributed into 7 remaining areas listed for remainder of this school year. It I noted that the

MOE was based on 2012 but there is a gap between MOE and current operating costs. Some of funds to close this gap is shown on handout.

Emilio Urioste inquired if there would be time at end to ask questions about plans.

Ms. Montes stated there would be time allowed for questions after all presented.

3. LACCD/Marvin Martinez: Funding also based on January 14th proposal for funds distribution. Not all of LACCD's 9 colleges offer same programs. Each will receive a share of funds to work with the adult education programs in their region. They identified 7 areas and these same items will be across all campuses. These will be a general outline for each campus. They will all work collaboratively with local adult school districts. Adrian Mullen presented the Thematic Funds Distribution slides. She described the funding balance across all themes as well as the new theme: District and Campus Support. She described funding plans and rationale for each amount and provided how dollars would be utilized with identified succinct needs.
  4. LAUSD/Michael Romero: LAUSD's Thematic Funds Distribution is based on October 23 proposal of \$17.7m. LAUSD developed a Theory of Action for student achievement and success. The main areas for distribution of funds align with the other USDs in expansion. A district specific area for LAUSD is the allotment of money to fill existing gaps in gaps in ESL and ABE as well as in counseling and assessment classes. The more proficient students become the more their job opportunities expand and this will assist families to attain a higher standard of living. Part of funding will be devoted to working with our LARAEC partners and there is clear description on how funding would be used to expand and support the Division. It is noted that LAUSD is in alignment with the January 14 proposal that LAUSD receive \$17.1
  5. Montebello/Kathy Brendzal: Montebello is excited about opportunity to participate in LARAEC with intended purpose of putting people to work. LARAEC collaboratively chose common themes that could be used as funding structure. MUSD integrated those themes into activities for each of their program areas. The activities also aligned with objectives identified in AB86 and AB104. Estimated funding for these activities total \$4.65M. In the spirit of consortia and the need to move forward to serve vast needs of community, on January 14 Montebello agreed to lower its allocation request to \$3.15m.
- Questions:
    - Veronica Montes to Adrian Mullen: LACCD uses the terms Basic Skills English and Basic Skills Math as well as ABE. What is difference between those terms for Community Colleges? Adult Ed views them as same or very similar. Adrian responded that the different terms are used for students on different tracks. ABE/ASE would be used for those seeking a HS diploma or equivalent. BS English and BS Math would be used for those with diploma or degree that are maybe returning to academia and need a refresher.
    - Emilio Urioste for Adrian Mullen: The new theme "District and Campus Support" – does that include counseling? Adrian replied that no counselors were included in that category but they were under #1. These would be other wraparound services that would address obstacle students may have

to stay in school. Marvin commented that counseling is a major part but there are many ways to serve students, tutoring, child care to name a few. Having an Adult Ed counselor would alleviate the 1500 to 1 ratio their counselors currently have now.

V. Public Comment:

- a. Matthew Kogan: UTLA Adult Ed Director and ESL teacher – Excited and happy to see LARAEC moving forward. Sad that it has taken so long to move forward. There has been a 72% reduction in AE funding causing huge wait lists with the cynics winning and students losing. The state has tasked school districts to collaborate together but the money is still sitting idle while students wait for programs and class space to open. Let's move on in spirit that lawmakers intended and put this money to work helping our students.
- b. President of Burbank Teacher's Association: I encourage you all to come to a decision and agree to move on, get along, and get ball rolling to get these great programs you have all been talking about started.
- c. Lorraine Richards: President of Montebello's Teachers Association and parent: The money in consortia goes beyond just adult education. The whole community wins with the trickle down and there will be benefits to other programs.

VI. Alternative Proposal for Distribution of Consortium Funds

- a. Mr. Romero provided this background: Ms. King, Chancellor Rodriguez and all consortia superintendents have met and held many discussions. On January 14, a proposal to have partial (90%) distribution of funds was agreed upon. There was a vote and action item to request the state for distribute this amount. There was a consensus to move quickly to distribute funds to members and then come back to discuss the 10% that remains.

VII. Action Items

- Partial (90%) Funding Distribution
  - Burbank stated that the King/Rodriguez alternative proposal was a critical piece. He understands the speakers desire to release money for use – that was the intent and all would like to see that happen. But with clear understanding that this 90% distribution agreement is not based on final dollar allocation.
  - Burbank USD/Emilio Urioste made the following motion: To request a 90% partial distribution based on the January alternative distribution proposal for Consortia funds from the State of California to continue moving forward on implementation of our Regional Consortia Plans. Montebello USD/Kathy seconded the motion.

There was no discussion. All members voted to accept the motion. Motion passes and the Alternative Distribution (90%) of Consortium Funds is adopted.

Next meeting scheduled for February 19, 2016 in Culver City. Check the website for agenda, directions, and time.

VIII. Closing - Meeting adjourned by Ms. Montes at 2:25 p.m.